

GRADUATE RECORD EXAMINATIONS (GRE)

Academic Documents

Institute policy requires that the Office of Graduate Education verify and evaluate academic documents (transcripts and degree documents) for all admitted graduate students prior to their first semester of enrollment. Information about this process is outlined in the FAQ [How do I submit my official academic documents?](#)

Admitted students must submit official/authorized academic documents (transcripts and degree documents) prior to their first semester of study to the Office of Graduate Education.

Admitted students who fail to provide authorized academic documents within their first semester of study will have a registration/academic hold put on their student account preventing them from registering for their second semester of study.

Admitted students whose academic documents are not in English must submit an English translation from the college or university. This translation should be provided alongside the original document(s) in the native language. If the admitted student's institution does not provide documents in English, they can use the services of an official translation agency. The admitted student must order a word-for-word translation of their documents.

Credential Evaluation and Verification

Applicants who attended a school outside of the United States may be selected to have their international credentials evaluated by one of our partners as part of our application review process. If selected for this partner service, it will be completed at no cost to the applicant. Applicants must follow the instructions from our credential evaluation services partner to complete their part of the evaluation process. Failure to complete this part of this process will result in significant delays with the application review process. More information about this process can be found at [Credential Evaluation Services Partners](#).