VIII. WITHDRAWAL/READMISSION

A. Withdrawal

1. Withdrawal from the Institute will not be permitted after 60 percent of the academic term has passed, except in cases of hardship as determined by the Institute Undergraduate Curriculum Committee or Graduate Curriculum Committee, as appropriate. With the exception of part-time graduate students, students who withdraw from the Institute and receive all grades of "W" will not ordinarily be permitted to re-enroll the following term. A student may withdraw from the Institute via the Student Information System by the posted deadline in the official Academic Calendar. All holds on the student's record must be cleared prior to withdrawal.

2. Students who cease attendance without withdrawing via the Student Information System receive grades of "F," "U," or "I" for their ongoing courses.

3. Permission and/or formal resignation are not required when a student has completed an academic term and does not register for the following term.

4. See Regulation V.A.3 (http://www.catalog.gatech.edu/regulations/rules/5/#a) for further information on grading as it relates to withdrawal.

B. Readmission

1. Any student who is not enrolled for two or more consecutive terms (counting Summer Session) must apply for readmission. This application, with all the pertinent supporting information, must be submitted to the Office of the Registrar before the deadline for the academic term for which readmission is requested. Deadlines are listed below.

<table>
<thead>
<tr>
<th>Term</th>
<th>Date</th>
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<tbody>
<tr>
<td>Fall</td>
<td>July 1</td>
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<tr>
<td>Spring</td>
<td>December 1</td>
</tr>
<tr>
<td>Summer</td>
<td>April 1</td>
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Applications received after these deadlines will not be accepted.

2. Any student who has attended any other college or university should plan her/his readmission process in a way that allows ample time for her/his official transcript(s) from any other institution to arrive at Georgia Tech. If official transcripts have not been received prior to the last day of the Registration Period, the student seeking readmission will not be allowed to register.

3. Any student in good standing who is not enrolled for one single term will be allowed to re-enroll without applying for readmission to the Institute. This regulation makes no distinction among Fall Semester, Spring Semester, and Summer Session.

4. A student who is on academic warning or academic probation and who does not enroll for one single term will have an automatic registration hold placed on her/his account, and it must be cleared by the her/his major school. For example, if a student is placed on academic probation at the end of the Fall Semester and fails to enroll by the close of the Registration Period for the Spring Semester, an automatic registration hold will be set, and it must be cleared by the student's major school before the she/he can register for any future academic term.

5. A student who has been dropped once for unsatisfactory scholarship usually will not be readmitted. A student who seeks an exception to this rule must have been out of the Institute for at least one term and have had a conference with the major school concerning the readmission. The Readmission Application Deadline for a student who has been dropped is two months prior to the published Readmission Application Deadline for the academic term.

6. A student who is dropped a second time for unsatisfactory scholarship will not be readmitted to the Institute.

7. A student who is on expulsion, defined as permanent separation from the Institute, is not eligible for readmission.

8. Students are readmitted under the current catalog that is in effect at the time of readmission. If a student wishes to follow the degree requirements from a catalog in effect prior to the term of readmission, she/he must make a request to the major school. There is no guarantee that such a request will be granted, and readmitted students should be prepared to follow the degree requirements as outlined in the current catalog. Programs of study that have been deactivated or terminated are not available for readmission. Students who were enrolled in a program of study that has since been deactivated are eligible for readmission to the Institute; however, they must select an active program at the time of readmission. Once a decision is made to no longer admit students to a program of study due to an impending deactivation or termination, readmission is also not allowed.

9. Any student, except a part-time graduate student, who withdraws during an academic term and wishes to return the following academic term must complete a Petition to the Faculty for consideration. This petition must be submitted to the Office of the Registrar before the deadline for the academic term for which readmission is requested.

10. Students may be eligible for academic renewal. See below for more information.

a. University System of Georgia undergraduate students who have been readmitted or reinstated after a period of absence of three (3) calendar years or longer are eligible for academic renewal. Academic renewal for the student signals the initiation of a new grade-point average to be used for determining academic standing. This provision allows University System of Georgia degree-seeking students who earlier experienced academic difficulty to make a fresh start and have one final opportunity to earn an associate or bachelor's degree (BR Minutes, June, 1995, p. 7). The complete policy is available online at: www.usg.edu/academic_affairs_handbook/section2/handbook/2.5_grading_system/ (http://www.usg.edu/academic_affairs_handbook/section2/handbook/2.5_grading_system)

b. The application for academic renewal shall be considered as a petition to the Undergraduate Curriculum Committee.

C. Transfer Credit

1. Coursework pursued at another institution after dismissal from Georgia Tech for unsatisfactory scholarship may be considered as evidence for readmission.

2. If readmitted, a student will not necessarily be awarded transfer credit for credits earned at another institution after she/he withdrew from or was dismissed from Georgia Tech.

3. With the exception of a course from which a student withdrew and received a grade of "W" or "V," in no case will a student be awarded
transfer credit for a course she/he completed at another institution if she/he had previously taken the course at Georgia Tech.

**D. Study Abroad**

Any student in good standing who chooses to participate in an approved study abroad program for two or more terms must complete a Student Information Update Form with the study abroad coordinator prior to departure. This form enables the student to re-enroll for the term of "planned re-entry" without submitting a formal readmission application. It will be the student's responsibility to inform the study abroad coordinator of any change to her/his planned re-entry date.